



1300 St. Germain Street West
St. Cloud, MN 56301
Telephone 320-650-2500 Fax 320-650-2501

Board of Trustees Personnel Committee Meeting
Tuesday, March 21, 2023, 5:30 p.m.
St. Cloud Public Library Mississippi Room
Agenda

- | | |
|---|------|
| 1. Call to Order | 5:30 |
| 2. Adoption/Amendment of Agenda | 5:31 |
| 3. Elect Personnel Committee Chairperson (verbal) | 5:32 |
| 4. Human Resources 2023 Priorities & Staffing Overview (verbal) | 5:34 |
| 5. Personnel Policy Update (Requested Action – Approve) | 5:40 |
| 6. Next Meeting – To Be Determined | 5:44 |
| 7. Adjournment | 5:45 |

March 21, 2023



GRRL Staff Recognition Policy Update

Submitted by Ryan McCormick,
Associate Director – Human Resources

BOARD ACTION REQUESTED

Information Discussion Approve/Accept

RECOMMENDATION

Approve policy update to 200 Personnel Chapter 4J. Staff Recognition.

BACKGROUND INFORMATION

Supporting Documents Attached

- Markup and clean versions of Personnel policy Chapter 4J. Staff Recognition

Current policy ends staff recognition at 35 years of service. To show appreciation to those who surpass the 35-year milestone, continue celebrating their dedication every five years.

FINANCIAL IMPLICATIONS

Estimated Cost: \$ Funding Source: Gift funds Budgeted: Yes No N/A

ACTION

Passed Failed Tabled

200 Personnel Chapter 4J. Staff Recognition

The Great River Regional Library Board recognizes that the library staff is our most important resource. The Board wants to thank employees for their dedication and wants to encourage employees to continue their employment at GRRL. The library's staff recognition program will celebrate the service milestone years of 1, 3, 5, 10, 15, 20, ~~25, 30~~ and ~~35 years of service milestones~~ every five thereafter for all full-time and part-time employees. Full-time and part-time employees will also be honored at the time of retirement. Gift funds will be used to support the staff recognition program.

Approved Date: 05/14/02

Effective Date: 05/14/02

Revised Date: 01/01/09, 03/21/23

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