

GRRL REVENUE BUDGET REQUEST - 2010

2010 Budget Proposal

Revenue - Operating Budget

Signatory Share at 2009 level based on formula	\$0
Decrease in State RLBSS funding allocation 73%/27%	-\$292,100
Revenue Fund - MCIT Insurance rebate increase	\$13,000
Miscellaneous Receipts - increase fines & collection	\$75,000
Decrease in MNLink payment	-\$1,300
Cash Reserves	\$4,700
	-\$200,700

			Signatory 2009 Level	Signatory Level +3%	Signatory Level +4%	
	<u>2007</u> <u>Actual</u> <u>Revenue</u>	<u>2008</u> <u>Actual</u> <u>Revenue</u>	<u>2009</u> <u>Revenue</u> <u>Request</u>	<u>2010</u> <u>Revenue</u> <u>Request</u>	<u>2011</u> <u>Revenue</u> <u>Estimate</u>	<u>2012</u> <u>Revenue</u> <u>Estimate</u>
GRRL OPERATING BUDGET						
Benton	470,763	496,713	515,774	522,509	538,656	560,205
Morrison	445,600	469,995	484,717	473,077	487,696	507,207
Sherburne	1,235,092	1,326,823	1,377,247	1,364,278	1,406,437	1,462,704
Stearns	1,914,494	2,015,653	2,100,621	2,148,155	2,214,538	2,303,133
Todd	303,279	317,942	331,314	323,203	333,191	346,521
Wright	1,705,773	1,872,874	1,950,327	1,928,778	1,988,382	2,067,930
SIGNATORIES SUBTOTAL	\$6,075,001	\$6,500,000	\$6,760,000	\$6,760,000	\$6,968,900	\$7,247,700
Dollar Increase			\$260,000	\$0	\$208,900	\$278,800
% Increase			4.000%	0.000%	3.090%	4.001%
State Aid	831,218	874,974	1,221,300	929,200	1,221,300	1,221,300
St. Cloud Reimbursement	19,545	21,765	0	0	0	0
Miscellaneous Receipts	424,259	450,786	400,000	475,000	510,000	525,000
Interest Income	204,460	137,152	120,000	120,000	135,000	150,000
PERA Reimbursement	17,151	17,151	17,150	17,150	17,150	17,150
Sauk Centre Payment	8,985	7,188	7,190	7,190	7,190	7,190
Staples Payment	6,869	6,869	6,860	6,860	6,860	6,860
MnLINK Gateway reimbursement	6,021	6,306	6,300	5,000	6,300	6,300
Fund Development	68,062	33,859	45,000	45,000	50,000	60,000
Cash Reserves	0	0	0	4,700	0	0
Revenue Fund	11,327	11,327	12,000	25,000	20,000	25,000
NON-SIGNATORIES SUBTOTAL	\$1,597,898	\$1,567,377	\$1,835,800	\$1,635,100	\$1,973,800	\$2,018,800
Dollar Increase			\$268,423	-\$200,700	\$338,700	\$45,000
% Increase			17.13%	-10.93%	20.71%	2.28%
Sub-Total	\$7,672,899	\$8,067,377	\$8,595,800	\$8,395,100	\$8,942,700	\$9,266,500
Total Dollar Increase			\$528,423	-\$200,700	\$547,600	\$323,800
Operating% Change			6.550%	-2.335%	6.523%	3.621%

GRRL REVENUE BUDGET REQUEST - 2010

Revenue - Capital Budget

No change

				Signatory 2009 Level	Signatory Level +3%	Signatory Level +4%
<u>GRRL CAPITAL BUDGET</u>	<u>2007 Actual Revenue</u>	<u>2008 Actual Revenue</u>	<u>2009 Capital Request</u>	<u>2009 Capital Request</u>	<u>2011 Capital Estimate</u>	<u>2012 Capital Estimate</u>
Benton	6,998	6,900	7,164	7,258	7,258	9,902
Morrison	6,623	6,529	6,733	6,571	6,571	9,224
Sherburne	18,359	18,433	19,131	18,951	18,951	26,240
Stearns	28,457	28,002	29,179	29,839	29,839	40,040
Todd	4,508	4,417	4,602	4,489	4,489	6,192
Wright	25,355	26,019	27,091	26,792	26,792	36,102
Sub-Total	\$90,300	\$90,300	\$93,900	\$93,900	\$93,900	\$127,700
			\$3,600	\$0	\$0	\$33,800
Capital% Change			3.987%	0.000%	0.000%	35.996%
<u>TOTAL BUDGET</u>	\$7,763,199	\$8,157,677	\$8,689,700	\$8,489,000	\$9,036,600	\$9,394,200
Dollar Increase			\$532,023	-\$200,700	\$547,600	\$357,600
Total % Change			6.522%	-2.310%	6.451%	3.957%

Great River Regional Library

Factors Table for Operating and Capital Budgets

2010 Signatory Share at 2009 Level

Formula: 1/3 Population, 1/3 Registered Borrowers, and 1/3 Net Tax Capacity

Weight: 33.33% 33.33% 33.33%

OPERATING @ 2009		%	\$	%	\$	%	\$	%	\$	%	\$	Levy Rate	
\$6,760,000		Pop. Share	Pop. Share	Reg. Users	Users Share	Users Share	Net Tax Capacity	Net Tax Capacity Share	Net Tax Capacity Share	Total Share	Budget Shares	Per Capita	as share of Tax Capacity
Benton	39,308	8.82%	\$198,789	9,570	7.66%	\$172,675	\$30,126,654	6.70%	\$151,044	7.73%	\$522,509	\$13.29	1.73%
Morrison	32,947	7.39%	\$166,620	8,517	6.82%	\$153,676	\$30,473,134	6.78%	\$152,781	7.00%	\$473,077	\$14.36	1.55%
Sherburne	86,308	19.37%	\$436,479	24,983	20.00%	\$450,779	\$95,144,690	21.17%	\$477,020	20.18%	\$1,364,278	\$15.81	1.43%
Stearns	145,877	32.74%	\$737,733	40,734	32.62%	\$734,980	\$134,721,108	29.98%	\$675,442	31.78%	\$2,148,155	\$14.73	1.59%
Todd	24,347	5.46%	\$123,128	5,429	4.35%	\$97,958	\$20,367,896	4.53%	\$102,117	4.78%	\$323,203	\$13.27	1.59%
Wright	116,780	26.21%	\$590,583	35,651	28.55%	\$643,266	\$138,608,156	30.84%	\$694,930	28.53%	\$1,928,778	\$16.52	1.39%
Total	445,567	100.00%	\$2,253,333	124,884	100.00%	\$2,253,333	\$449,441,638	100.00%	\$2,253,333	100.00%	\$6,760,000	\$15.17	1.50%
	2007			1/1/09			4/24/2009						
Weight:	33.33%			33.33%			33.33%						

CAPITAL @ 2009		%	\$	%	\$	%	\$	%	\$	%	\$	Levy Rate	
\$93,900		Pop. Share	Pop. Share	Reg. Users	Users Share	Users Share	Net Tax Capacity	Net Tax Capacity Share	Net Tax Capacity Share	Total Share	Capital Shares	Per Capita	as share of Tax Capacity
Benton	39,308	8.82%	\$2,761	9,570	7.66%	\$2,399	\$30,126,654	6.70%	\$2,098	7.73%	\$7,258	\$0.18	0.02%
Morrison	32,947	7.39%	\$2,314	8,517	6.82%	\$2,135	\$30,473,134	6.78%	\$2,122	7.00%	\$6,571	\$0.20	0.02%
Sherburne	86,308	19.37%	\$6,063	24,983	20.00%	\$6,262	\$95,144,690	21.17%	\$6,626	20.18%	\$18,951	\$0.22	0.02%
Stearns	145,877	32.74%	\$10,248	40,734	32.62%	\$10,209	\$134,721,108	29.98%	\$9,382	31.78%	\$29,839	\$0.20	0.02%
Todd	24,347	5.46%	\$1,710	5,429	4.35%	\$1,361	\$20,367,896	4.53%	\$1,418	4.78%	\$4,489	\$0.18	0.02%
Wright	116,780	26.21%	\$8,204	35,651	28.55%	\$8,935	\$138,608,156	30.84%	\$9,653	28.53%	\$26,792	\$0.23	0.02%
Total	445567	1	31300	124884	1	31300	449441638	1	31300	1	\$93,900	0.2107427	0.000209

	<u>2010</u>	<u>2010</u>	<u>2010</u>	<u>2009</u>	<u>2009</u>	<u>2009</u>	<u>Change</u>	<u>Change</u>	<u>Change</u>	<u>Total %</u>
	<u>Operating</u>	<u>Capital</u>	<u>Total</u>	<u>Operating</u>	<u>Capital</u>	<u>Total</u>	<u>Operating</u>	<u>Capital</u>	<u>Total</u>	<u>Change</u>
Benton	\$522,509	\$7,258	\$529,767	\$515,774	\$7,164	\$522,938	\$6,735	\$94	\$6,829	1.306% Benton
Morrison	\$473,077	\$6,571	\$479,648	\$484,717	\$6,733	\$491,450	-\$11,640	-\$162	-\$11,802	-2.401% Morrison
Sherburne	\$1,364,278	\$18,951	\$1,383,228	\$1,377,247	\$19,131	\$1,396,378	-\$12,969	-\$180	-\$13,150	-0.942% Sherburne
Stearns	\$2,148,155	\$29,839	\$2,177,994	\$2,100,621	\$29,179	\$2,129,800	\$47,534	\$660	\$48,194	2.263% Stearns
Todd	\$323,203	\$4,489	\$327,692	\$331,314	\$4,602	\$335,916	-\$8,111	-\$113	-\$8,224	-2.448% Todd
Wright	\$1,928,778	\$26,792	\$1,955,570	\$1,950,327	\$27,091	\$1,977,418	-\$21,549	-\$299	-\$21,848	-1.105% Wright
Total	\$6,760,000	\$93,900	\$6,853,900	\$6,760,000	\$93,900	\$6,853,900	\$0	\$0	\$0	0.000% Total
							\$0	\$0	\$0	0.0%

**Great River Regional Library
Budget Request - 2010
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Personnel Budget Changes - 2010 at 2009 Level	
Reduction in base salary resulting from staff changes from previous year	-\$22,400
Step increases for 183 employees	\$104,800
Two furlough days prorated - 280 employees	-\$40,600
Reduction in salaries from Phase #1 of restructure plan*	-\$87,400
Reduction of 17 branch open hours per week*	-\$23,100
Reduction of 2 benefit packages at \$637.50/month	-\$15,200
Reduction of 1 benefit package from Phase #1 of restructure plan*	-\$7,700
Reduction in workers' compensation insurance	-\$1,800
Increase in employer PERA retirement rate	\$30,100
Reduction in retirement resulting from Phase #1 of restructure plan*	-\$12,900
Reduction in retirement resulting from reduced branch open hours*	-\$3,400
Elimination of longevity benefit	-\$13,000
Increase in anticipated PTO payouts	\$48,100
100 PERSONNEL	-\$44,500

*See page 5 for detail

	<u>Actual</u> <u>2007</u>	<u>Actual</u> <u>2008</u>	<u>Budget</u> <u>2009</u>	Signatory	Signatory	Signatory
				2009 Level <u>Approved</u> <u>Budget</u> <u>2010</u>	Level + 3% <u>Budget</u> <u>Estimate</u> <u>2011</u>	Level + 4% <u>Budget</u> <u>Estimate</u> <u>2012</u>
100 PERSONNEL						
110 Salaries			\$5,136,900	\$5,403,000	\$5,356,700	\$5,596,700
Step Increases			\$158,200	\$104,800	\$105,000	\$105,000
Structure Adjustment			\$130,300	\$0	\$135,000	\$135,000
Two Furlough Days				-\$40,600		
Restructure Plan Phase #1*				-\$87,400		
Reduction in Branch Hours				-\$23,100	\$0	\$0
110 Salaries	\$4,564,247	\$5,016,601	\$5,425,400	\$5,356,700	\$5,596,700	\$5,836,700
140 Benefits for 32+ hour positions	327,753	383,256	\$397,800	\$382,600	\$460,800	\$468,000
140 Restructure Paln Phase #1*				-\$7,700		
145 Benefit Administration	1,406	2,100	\$3,500	\$3,500	\$3,700	\$3,700
150 Unemployment	963	808	\$4,000	\$4,000	\$4,000	\$4,000
160 Worker's Comp.	22,906	27,257	\$30,000	\$28,200	\$32,000	\$32,000
170 Retirement	611,240	691,848	\$757,900	\$788,000	\$836,400	\$900,100
170 Restructure Plan Phase #1				-\$12,900		
171 Reduction in Branch Hours				-\$3,400		
180 Longevity	11,313	12,279	\$13,000	\$0	\$0	\$0
185 Paid Time Off	12,832	12,300	\$16,900	\$65,000	\$71,600	\$75,000
TOTAL PERSONNEL	\$5,552,659	\$6,146,448	\$6,648,500	\$6,604,000	\$7,005,200	\$7,319,500
				-0.67%		

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	Breakdown	Budget
<u>Administrative Restructure Savings - Phase #1</u>		
Salaries	-\$87,400	
Benefits for 32+ hour positions	-\$7,700	
Retirement	-\$12,900	
		-\$108,000
<u>Reduction in Branch Open Hours</u>		
(Albany - 4 hrs, Eagle Bend - 5 hrs, Kimball - 5 hours and Melrose - 3 hours)		
Salaries	-\$23,100	
Retirement	-\$3,400	
		-\$26,500
	-\$134,500	-\$134,500

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Services and Contracts - 2010 at 2009 Level	
Reduction in Board mileage reimbursement	-\$700
Increase in material recovery services	\$2,500
Decrease in GRRL building maintenance	-\$54,000
Decrease in insurance	-\$2,500
Eliminate 5 databases-RefUSA, Learning Exp, MN Grant, NoveList8, OpposingViews	-\$30,000
Decrease in telephone services	-\$1,500
Increase in delivery service	\$200
Decrease in equipment repair & rental	-\$11,000
Decrease in printing & publishing	-\$6,800
Eliminate contracted programming	-\$15,000
Decrease in publishing	-\$3,000
Increase in legal fees	\$2,600
200 SERVICES and CONTRACTS	-\$119,200

	<u>Actual</u> 2007	<u>Actual</u> 2008	<u>Approved</u> <u>Budget</u> 2009	Signatory 2009 Level	Signatory Level + 3%	Signatory Level + 4%
				<u>Budget</u> <u>Request</u> 2010	<u>Budget</u> <u>Estimate</u> 2011	<u>Budget</u> <u>Estimate</u> 2012
200 SERVICES and CONTRACTS						
209 Regional Board Meetings	4,310	4,121	\$4,400	\$3,700	\$3,400	\$3,400
211 Training & Conferences	14,840	17,532	\$12,500	\$12,500	\$18,500	\$18,500
220 Library Memberships	3,248	2,138	\$3,500	\$3,500	\$3,600	\$3,600
235 Material Recovery Services	43,432	43,290	\$50,000	\$52,500	\$52,500	\$52,500
240 GRRL Building Maintenance	46,000	49,572	\$129,000	\$75,000	\$75,000	\$75,000
246 Insurance - Contents & Other	36,659	37,793	\$42,000	\$39,500	\$42,000	\$42,000
245 Catalog Services	39,997	42,500	\$42,500	\$42,500	\$43,500	\$43,500
246 Electronic Services	78,700	89,700	\$89,700	\$59,700	\$89,700	\$89,700
250 Audit	7,975	12,540	\$13,000	\$13,000	\$13,400	\$13,400
253 Public Licensing Services	0	3,450	\$3,600	\$3,600	\$3,700	\$3,700
260 Telephone Services	33,322	30,718	\$34,500	\$33,000	\$36,000	\$36,000
265 Delivery Services	1,556	1,720	\$1,600	\$1,800	\$2,000	\$2,000
271 Equipment Rental & Repair	12,516	11,966	\$24,000	\$13,000	\$15,000	\$15,000
280 Printing/Public Information	20,424	21,500	\$40,000	\$33,200	\$35,000	\$37,000

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	<u>Actual 2007</u>	<u>Actual 2008</u>	<u>Budget 2009</u>	<u>Signatory 2009 Level Approved Budget 2010</u>	<u>Signatory Level + 3% Budget Estimate 2011</u>	<u>Signatory Level + 4% Budget Estimate 2012</u>
200 SERVICES and CONTRACTS						
283 Programming Services	0	0	\$15,000	\$0	\$0	\$0
285 Publishing & Recruitment	5,735	2,070	\$6,000	\$3,000	\$4,000	\$4,000
290 Payroll Services	35,180	38,131	\$36,000	\$36,000	\$38,000	\$39,000
291 Legal Service	4,971	632	\$4,000	\$6,600	\$6,600	\$6,600
293 System Directors Fund	6,266	5,932	\$6,400	\$6,400	\$6,600	\$6,600
TOTAL SERVICES & CONTRACTS	\$395,132	\$415,305	\$557,700	\$438,500	\$488,500	\$491,500

Commodities - 2010 at 2009 Level

Eliminate programming supplies				-\$2,000		
Increase in postage rate				\$500		
300 COMMODITIES				-\$1,500		
310 Supplies	\$84,931	\$86,799	\$80,000	\$80,000	\$85,000	\$85,000
320 Programming Supplies	\$1,996	\$1,984	\$2,000	\$0	\$0	\$5,000
330 Postage	19,957	20,805	\$21,500	\$22,000	\$24,000	\$24,000
340 Management Software	6,918	6,981	\$7,000	\$7,000	\$8,000	\$8,000
TOTAL COMMODITIES	\$113,802	\$116,570	\$110,500	\$109,000	\$117,000	\$122,000

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<u>Vehicles - 2010 at 2009 Level</u>	
Decrease in gasoline	-\$10,000
Decrease in insurance	-\$500
Decrease in repair & maintenance	-\$500
Decrease in tires	-\$500
Reduction in staff mileage reimbursement	-\$4,000
400 VEHICLES	-\$15,500

				Signatory 2009 Level	Signatory Level + 3%	Signatory Level + 4%
	<u>Actual 2007</u>	<u>Actual 2008</u>	<u>Budget 2009</u>	<u>Approved Budget 2010</u>	<u>Budget Estimate 2011</u>	<u>Budget Estimate 2012</u>
420 Gasoline	\$33,987	\$37,000	\$43,000	\$33,000	\$38,000	\$38,000
430 Insurance	3,521	3,518	\$4,500	\$4,000	\$5,000	\$5,000
440 Repair & Maintenance	4,964	2,476	\$3,500	\$3,000	\$4,000	\$4,000
450 Tires	676	731	\$1,500	\$1,000	\$1,500	\$1,500
460 Vehicle Misc., Mileage	13,032	20,731	\$18,000	\$14,000	\$10,000	\$10,000
	56,181	64,457	\$70,500	\$55,000	\$58,500	\$58,500

<u>Library Materials - 2010 at 2009 Level</u>						
Decrease in print materials	-\$15,000					
500 LIBRARY MATERIALS	-\$15,000					
510 Books & Other Print Materials	\$618,585	\$595,743	\$640,000	\$625,000	\$670,000	\$670,000
520 Periodicals	65,403	65,933	\$68,000	\$68,000	\$70,000	\$70,000
540 Media Materials	234,912	240,324	\$242,000	\$242,000	\$263,500	\$265,000
TOTAL LIBRARY MATERIALS	\$918,900	\$902,000	\$950,000	\$935,000	\$1,003,500	\$1,005,000

<u>Equipment - 2010 at 2009 Level</u>						
No change	\$0					
600 EQUIPMENT	\$0					
610 Operating Equipment	\$10,039	\$15,445	\$20,000	\$20,000	\$21,000	\$21,000
630 Small Equipment	3,911	3,283	\$4,000	\$4,000	\$5,000	\$5,000
TOTAL EQUIPMENT	\$13,951	\$18,728	\$24,000	\$24,000	\$26,000	\$26,000

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Contingency - 2010 at 2009 Level

No change	\$0
900 CONTINGENCY FUND	\$0

	<u>Actual 2007</u>	<u>Actual 2008</u>	<u>Budget 2009</u>	<u>Approved Budget 2010</u>	<u>Budget Estimate 2011</u>	<u>Budget Estimate 2011</u>
910 Contingency Fund	\$1,789	\$3,490	\$4,600	\$4,600	\$5,000	\$5,000

Automation - 2010 at 2009 Level

Increase in maintenance	5,000
Decrease in equipment	-10,000
900 AUTOMATION	-5,000

932 Maintenance	\$64,992	\$47,609	\$80,000	\$85,000	\$86,000	\$86,000
933 Equipment	\$51,029	\$64,762	\$135,000	\$125,000	\$138,000	\$138,000
936 Software	\$13,466	\$10,538	\$15,000	\$15,000	\$15,000	\$15,000
TOTAL AUTOMATION	129,487	122,910	\$230,000	\$225,000	\$239,000	\$239,000

OPERATING BUDGET

	\$7,181,901	\$7,789,908	\$8,595,800	\$8,395,100	\$8,942,700	\$9,266,500
Dollars Change				-\$200,700	\$547,600	\$323,800
% Change				-2.335%	6.523%	3.621%
Revenue Budget				\$8,395,100	\$8,942,700	\$9,266,500
Budget Balanced				\$0	\$0	\$0

**Great River Regional Library
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Capital Budget - 2010 at 2009 Level

No change \$0
\$0

GRRL CAPITAL BUDGET

	<u>Capital Budget 2007</u>	<u>Capital Budget 2008</u>	<u>Capital 2009</u>	<u>Capital Budget 2010</u>	<u>Capital Estimate 2011</u>	<u>Capital Estimate 2011</u>
Automation	45,000	45,000	\$45,000	\$45,000	\$45,000	\$45,000
Branch Development	15,300	15,300	\$18,900	\$18,900	\$18,900	\$52,700
Equipment	10,000	10,000	\$10,000	\$10,000	\$20,000	\$20,000
Vehicle	20,000	20,000	\$20,000	\$20,000	\$10,000	\$10,000
CAPITAL BUDGET	\$90,300	\$90,300	\$93,900	\$93,900	\$93,900	\$127,700
			Dollar Change	\$0	\$0	\$33,800
			% Change	0.000%	0.000%	35.996%
<u>TOTAL BUDGET</u>	\$7,272,201	\$7,880,208	\$8,689,700	\$8,489,000	\$9,036,600	\$9,394,200
			% Change	-2.310%	6.451%	3.957%

**Great River Regional Library
Budget 2010**

LEGACY GRANT DEDICATED FUND BUDGET

REVENUE	Proposed Revenue Budget 2010
Total Revenue	\$398,200

EXPENDITURES	Proposed Expenditure Budget 2010
Salaries	\$73,600
Benefits	\$12,600
Retirement	\$10,800
Printing/Public Information	\$25,000
Programming Services	\$252,700
Supplies	\$23,500
Total Expenditures	\$398,200

Note: Our current understanding is that the grant is intended to provide new programming related to art, history and culture. The funds are not to be used to offset current operating expenditures.

**Budget
Appendix A**