

**GREAT RIVER REGIONAL LIBRARY
BOARD OF TRUSTEES MINUTES
November 10, 2009**

A meeting of the Great River Regional Library (GRRL) Board of Trustees was called to order on Tuesday evening, November 10, 2009, at 7:00 pm at the St. Cloud Public Library with President Vince Schaefer presiding.

<u>Members Present:</u>	<u>Members Excused:</u>	<u>GRRL Staff Present:</u>	<u>Staff Excused:</u>
Jeff Baumgartner	Earl Dierks	Brandi Canter	Mic Golden
Jan Bensen	Felix Schmiesing	Sunny Hesse	
Bernice Berns		Janie LaBree	
Spencer Buerkle		Karen Pundsack	
Bernard Burke		Jay Roos	
Rich Collins		Kirsty Smith	
Robert Hare		Linda Treb	
Louise Kuester		Diane Vosen	
Michael Messina		Patricia Waletzko	
John Meuers			
Gerald Ruda			
Pat Sawatzke			
Vince Schaefer			

ADOPTION/AMENDMENT OF AGENDA

Kirsty Smith requested the following additions to the agenda:

- 11.6 Permission to Pre-Approve 2010 LSTA Letters of Intent
- 11.7 Legacy Grant Revision Summary

Gerald Ruda moved adoption of the agenda including the additions. Seconded by John Meuers, the motion carried unanimously.

MINUTES OF SEPTEMBER 8, 2009, BOARD MEETINGS

Louise Kuester moved approval of the September 8, 2009, Board meeting minutes as presented. Motion seconded by Bernice Berns and carried unanimously.

PUBLIC OPEN FORUM

Lesley Walz, Rockford Branch Manager, spoke regarding the desire to have American Federation of State, County and Municipal Employees (AFSCME) Local 65 represent the GRRL branch managers.

BILLS AND FINANCIALS

Bernice Berns moved to approve the list of bills for payment. Seconded by Jan Bensen and carried unanimously.

Bernice Berns move to approve the list of bills addendum. Jan Bensen seconded the motion which carried unanimously.

Bernice Berns moved to approve the Financial Reports as presented. Seconded by Rich Collins and carried unanimously.

CONSENT AGENDA

The September 2009 Circulation Statistics were presented.

A schedule for the 2010 Great River Regional Library Board meetings was presented.

Jan Bensen made a motion to accept the above Consent Agenda items. Rich Collins seconded the motion which carried unanimously.

COMMUNICATIONS

The following communications were presented:

- Unique Management Services report
- Letter on Restructure Concerns

STAFF REPORTS

Reports from the Director, members of the Leadership Support Team and Building Status reports were presented. In addition, Kirsty Smith explained the recently received petition of notice for union election by branch managers. GRRL has received a status quo order from the Bureau of Mediation Services (BMS) in regard to the petition for AFSCME Local 65 to represent branch managers.

As an addition to the Building Status reports, Bernie Burke suggested a type of “library express” site for patrons to pick up and drop off library materials which would be located in a city already on the GRRL route without an existing library.

COMMITTEE REPORTS

Branch Restructure Committee: Mick Stoffers presented information with regard to the work this committee has done to date. It was agreed that a consensus from the Board to move forward with the presented information would be appropriate as the vote on a specific plan and its details is to be voted on in March of 2010. The Committee received favorable comments and answered questions from each of the Board members regarding the current direction of the Committee. Consensus was given to move forward with the current committee recommendations with a vote on the final recommendation in March 2010.

Pilot Projects: An update was given on the pilot projects in Kimball/Annandale and Eagle Bend/Staples.

Personnel Committee: Robert Hare gave a summary of the items addressed and actions taken at the Personnel Committee meeting earlier in the evening.

Louise Kuester moved to approve the committee reports as presented. Jeff Baumgartner seconded the motion which carried unanimously.

UNFINISHED BUSINESS

Strategic Plan 2010-2012: Kirsty Smith presented the completed Strategic Plan for 2010-2012. Louise Kuester presented additions to the section Goal II. Robert Hare moved to approve the

Strategic Plan including Louise's additions. Seconded by Gerald Ruda, the motion carried unanimously.

Revision of Patron Fines: A motion was made by Jeff Baumgartner to approve the revision of patron fines effective January 1, 2010. Mike Messina seconded the motion which carried unanimously.

Great River Regional Library Board of Trustees By-laws Update: Updates to the GRRL Board of Trustees By-laws to be effective November 10, 2009, were presented. The following additional amendment was suggested for Article V, Section 7. Parliamentary Authority: "Robert's Rules of Order, latest revised edition may be used as a guide to govern the order ..." Bernie Burke moved to approve the By-laws as amended. Motion seconded by Jan Bensen and carried unanimously.

NEW BUSINESS

R-Rated Video Checkout Policy: Pat Sawatzke moved to approve a change to GRRL's R-rated video checkout policy by implementing Solution Option D which would create new item-types for R-rated video material and a new borrower-type for juveniles. The motion was seconded by Bernie Burke. After discussion and a roll-call vote, the motion carried with Jeff Baumgartner, Jan Bensen, Bernice Berns, Louise Kuester, John Meuers and Gerald Ruda opposed.

CMLE Board Appointments: A motion was made by Jeff Baumgartner to approve Ginny Clark, Kirsty Smith, John Meuers and Gerald Ruda as the 2010 CMLE Board appointees. Louise Kuester seconded the motion which carried unanimously.

Permission to Purchase New Copier: Bernice Berns motioned to grant permission to purchase a new copier for the Great River Regional Library administration from capital funds in the amount of \$13,319. Motion seconded by Robert Hare and carried unanimously.

Training Dollars Rollover Request: Spencer Buerkle moved to approve the request to designate 2009 training salaries funds for use in 2010. Seconded by Jeff Baumgartner, the motion carried unanimously.

Farewell to Member with Term Ending: Recognition was given to John Meuers for his years of service to the Great River Regional Library Board of Trustees.

2010 LSTA Letters of Intent: Jeff Baumgartner moved to pre-approve the LSTA 2010 Letters of Intent which need to be submitted in early January prior to the next scheduled Board meeting. Gerald Ruda seconded the motion which carried unanimously.

Legacy Grant Revision Summary: A motion was made by Jeff Baumgartner to allow submission of an amended Legacy Grant application to state library services. Seconded by Bernice Berns, the motion carried unanimously.

BOARD OPEN FORUM

Gerald Ruda suggested having the board packets e-mailed to each board member with selected item hard copies mailed. The consensus was to continue mailing paper packets to each member. Positive comments were received regarding the art on the Mississippi Room walls.

NEXT MEETING

Personnel Committee - Tuesday, January 19, 2010, at 6:00 p.m., St. Cloud Library Mississippi Room

Board of Trustees - Tuesday, January 19, 2010, at 7:00 p.m., St. Cloud Library Mississippi Room

ADJOURNMENT

Gerald Ruda moved that the meeting be adjourned at 9:10 p.m. Seconded by Rich Collins and carried unanimously.

Vince Schaefer, President

Louise Kuester, Secretary