

**GREAT RIVER REGIONAL LIBRARY
BOARD OF TRUSTEES MINUTES
September 8, 2009**

A meeting of the Great River Regional Library (GRRL) Board of Trustees was called to order on Tuesday evening, September 8, 2009, at 7:12 pm at the St. Cloud Public Library with President Vince Schaefer presiding.

<u>Members Present:</u>	<u>Members Excused:</u>	<u>GRRL Staff Present:</u>	<u>Staff Excused:</u>
Jeff Baumgartner	John Meuers	Joan Allen	Sunny Hesse
Jan Bensen		Mic Golden	Janie LaBree
Bernice Berns		Bill Hecht	
Spencer Buerkle		Karla Kraft	
Bernard Burke		Jay Roos	
Rich Collins		Kirsty Smith	
Earl Dierks		Linda Treb	
Robert Hare		Diane Vosen	
Louise Kuester		Patricia Waletzko	
Michael Messina			
Gerald Ruda			
Pat Sawatzke			
Vince Schaefer			
Felix Schmiesing			

ADOPTION/AMENDMENT OF AGENDA

Gerald Ruda moved adoption of the agenda. Seconded by Rich Collins, the motion carried unanimously.

Jeff Baumgartner motioned to include on all future agendas an item number for Board member or public comment. This would allow for open discussion on topics not included on the agenda. Felix Schmiesing seconded the motion with carried unanimously.

MINUTES OF JULY 14 AND JULY 21, 2009, BOARD MEETINGS

Pat Sawatzke moved approval of the July 14, 2009, meeting minutes with the following changes under the GRRL Restructure and Discussion portion of the minutes:

- for Phase I amended motion, state elimination of the proposed changes in Human Resources.
- for Phase I motion, change minutes to state the amendment vote prior to the overall Phase I vote.

Motion seconded by Jeff Baumgartner and carried unanimously.

Pat Sawatzke moved to approve the July 21, 2009, meeting minutes with the change of having the 2010 Budget Proposal accepted with the amendment referring to the mileage reimbursement. Seconded by Felix Schmiesing, the motion carried unanimously.

MINUTES OF JULY 14, 2009, PERSONNEL COMMITTEE MEETING

Gerry Ruda moved approval of the July 14, 2009, Personnel Committee meeting minutes. Motion seconded by Louise Kuester and carried unanimously.

BILLS AND FINANCIALS

Bernie Burke moved to approve the list of bills for payment. Seconded by Bernice Berns and carried unanimously.

Bernice Berns move to approve the list of bills addendum. Jan Bensen seconded the motion which carried unanimously.

Earl Dierks moved to approve the Financial Reports as presented. Seconded by Pat Sawatzke and carried unanimously.

CONSENT AGENDA

A packet of information for Great River Regional Library's 40th anniversary was presented.

Circulation related statistics and Summer Reading Program statistics were presented.

Bernice Berns made a motion to accept the above Consent Agenda items. Gerry Ruda seconded the motion which carried unanimously.

COMMUNICATIONS

The following communications were presented:

- Unique Management Services report
- Stakeholder communication sample
- Legacy meetings letter example

STAFF REPORTS

Reports from the Director, members of the Leadership Support Team and Building Status reports were presented. After discussion regarding GRRL's video checkout policy for R-rated movies in relation to self-checkout stations, Gerry Ruda suggested to place this issue on the November meeting agenda.

COMMITTEE REPORTS

Personnel Committee: The Personnel Committee did not meet this month. The minutes from the July 14, 2009, meeting were approved with the Board minutes.

Capital Campaign Core Committee: Bernice Berns gave an update on the Capital Campaign Core Committee's activities.

Branch Restructure Committee: Mic Golden provided information from the two meetings this committee has had to date. Marilyn Patterson explained the branch staff task survey that is being conducted this week. Gerry Ruda and Rich Collins added comments as well.

UNFINISHED BUSINESS

Current Year Budget Projections and Adjustments: Jeff Baumgartner made a motion to approve the 2009 budget projections and adjustments as presented. Jan Bensen seconded the motion which carried unanimously.

Update on the Draft Strategic Plan: Kirsty gave an update on the draft Strategic Plan based on the leadership team and board member planning meeting held in July.

NEW BUSINESS

Reimbursement for Use of Personal Vehicle Policy Revision: Pat Sawatzke moved to approve the Reimbursement for Use of Personal Vehicle Policy revision. Seconded by Bernie Burke, the motion carried unanimously.

Longevity Pay Elimination: Bernie Burke made a motion to approve the Longevity Pay elimination effective January 1, 2010. Motion seconded by Rich Collins and carried unanimously.

Eagle Bend/Staples Cluster Proposal: Jeff Baumgartner moved to approve the Eagle Bend/Staples cluster proposal with the suggestion to use the word 'shared' rather than 'cluster' and state that this is a pilot project similar to Annandale/Kimball. Seconded by Spencer Buerkle and carried with Robert Hare and Vince Schaefer opposed.

RLTA Final Report: A motion was made by Gerry Ruda to approve the fiscal year (FY) 2009 RLTA Final Report for submission. Bernie Burke seconded the motion which carried unanimously.

RLBSS Report of Results Accomplished: A motion was made by Jeff Baumgartner to approve the RLBSS Report of Results Accomplished for FY 2009. Rich Collins seconded the motion which carried unanimously.

RLTA Application: Jeff Baumgartner moved to approve the FY 2010 RLTA Application as presented. Seconded by Earl Dierks, the motion carried unanimously.

Legacy Amendment Application: Robert Hare made a motion to approve the Legacy Amendment application with a change to allow 10% reserve for a statewide project. Bernie Burke seconded the motion which carried unanimously.

Financing Agreement for St. Michael: Bernice Berns moved to approve the Financing Agreement for St. Michael. Gerry Ruda seconded the motion which carried unanimously.

NEXT MEETING

Personnel Committee - Tuesday, November 10, 2009, at 6:00 p.m., St. Cloud Library Mississippi Room

Board of Trustees - Tuesday, November 10, 2009, at 7:00 p.m., St. Cloud Library Mississippi Room

ADJOURNMENT

Gerald Ruda moved that the meeting be adjourned at 9:16 p.m. Seconded by Jeff Baumgartner and carried unanimously.

Vince Schaefer, President

Louise Kuester, Secretary