

**GREAT RIVER REGIONAL LIBRARY  
EXECUTIVE COMMITTEE MINUTES  
November 1, 2022**

The Great River Regional Library (GRRL) Board Executive Committee meeting was called to order by Treasurer Wayne Bauernschmitt on Tuesday, November 1, 2022, at 3:48 p.m. in the St. Cloud Public Library Mississippi Room.

Members Present: Zurya Anjum, Wayne Bauernschmitt, Lisa Fobbe, Gary Kneisl

Members Excused: Leigh Lenzmeier, Ed Popp, Randy Winscher

GRRL Staff Present: Amy Anderson, Ryan McCormick, Karen Pundsack, Patricia Waletzko

**PERSONNEL POLICY REVISIONS**

Executive Director Karen Pundsack informed the Executive Committee members that GRRL representatives met with Library Services Coordinator and General Unit representatives on October 12. Discussion included proposed GRRL employee benefit plan changes. The Personnel policy revisions need approval prior to signing benefit vendor agreements for open enrollment in early December. All documents have been reviewed by legal counsel. A summary of each policy revision was provided.

**Annual Cash-Out or Conversion Option** – Language was clarified for the annual cash-out or conversion timeline and process.

**Personal Holiday** – Policy was updated to add a second personal holiday annually.

**Insurance Benefits** – Employee insurance benefit options and premiums covered by GRRL changed; eligibility was clarified.

**Benefit Programs** – Available benefits and employee eligibility were updated.

Brief questions and discussion followed.

Lisa Fobbe made a motion to approve Personnel policies 4A.7 Annual Cash-Out or Conversion Option, 4E.2 Personal Holiday, 4F. Insurance Benefits, and 4F.1 Benefit Programs as presented. Seconded by Gary Kneisl, the motion carried unanimously.

**NEXT MEETING**

The next Great River Regional Library Board of Trustees meeting will be Tuesday, November 15, 2022.

**ADJOURNMENT**

Wayne Bauernschmitt adjourned the meeting at 4:03 p.m.

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Edward Popp, President

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Zurya Anjum, Secretary